

Youth Internship Programme

*An ecumenical experience
for young people*

*World Council of Churches
Geneva, Switzerland
February 2005 - April 2006*





WCC Youth Internship Programme

February 2005 - April 2006

The World Council of Churches welcomes two young people (aged 18-30) to serve as Interns in its Geneva offices. We look for Interns who are committed to the ideals of the ecumenical movement, to bring their energy, commitment, and fresh vision to a concentrated and specific work assignment. For the WCC, Interns represent the potential of the ecumenical movement, and its search for a renewed vocation. Interns bring valuable experiences to the WCC at the same time as they go through several modules of ecumenical learning. The WCC Internships Programme prepares young people to continue their ecumenical involvement beyond the internship, involving young people in their churches.

WCC Youth Internships are usually for periods of 12 months, starting on September of each year. The next internships cycle will, exceptionally, go from February 2005 to April 2006. The interns are assigned a task within one area of the WCC programmes. They carry it out in co-operation with programme staff, one of whom will supervise each intern.

General Qualifications

Interns should:

- be aged between 18 to 30 years at the time of beginning the Internship.
- have strong ecumenical involvement at the national and/or regional level, and be prepared to return to that involvement after the internship.
- be able to work in English. Knowledge of one of the other WCC's working languages (French, Spanish or German) is desirable.
- be able to work with flexibility in a multi-cultural environment is an advantage.
- have the capacity and willingness to handle administrative tasks.
- have computer skills.
- have communication skills (spoken, but also written).

1. Church and Ecumenical Relations (CER)

The intern will assist preparing programmes for visiting groups such as church delegations and students to the Ecumenical Centre in Geneva and accompany them during their visit. The intern will assist the CER staff with visits to churches, conferences, meetings.

Specific Qualifications: German language skills. Theology and/or social sciences education.

Ecumenical experience. Ability to exercise hospitality and establish relations easily with people from different cultures.

2. Media Relations

The intern will assist in: writing press-oriented materials and stories; developing and editing written pieces for the media; developing professional relations with journalists, organisation of media events; researching media coverage and feedback.

Specific Qualifications: University (or equivalent) degree or student in communication/ journalism. Practical experiences from secular or church-related communication work.

The WCC is responsible for the following benefits:

- Interns are paid a living allowance comparable with a student allowance, and in keeping with general practice amongst international organisations in Geneva.
- Economy travel to Geneva and return home.
- All costs associated with visas and work permit.
- Cost of bringing a reasonable amount of personal items and effects that are not included in airline allowances.



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February 2005 - April 2006

Applications

Please fill in the attached application form and send it to us along with the following documents:

- short CV (max. 2 pages) describing both your education/professional experience and your ecumenical/church involvement.
- copy of a letter of recommendation from your church/ecumenical organisation
- motivation letter

Please answer the following questions in your motivation letter:

1. Why are you interested in the ecumenical movement / becoming a WCC intern?
2. Have you ever been involved in youth work at a local, national or international level?
3. How can you further ecumenical (youth) work in your local or national situation?
4. Describe yourself in a few lines.

Only applications which are fully completed, accompanied with the mentioned enclosures and received on time will be considered. Applications should be submitted in English, by e-mail if possible, alternatively by fax or air mail. Please avoid sending your application more than once or by several means. Your referees can send their recommendation letters directly to us (by e-mail or fax) if they prefer to do so. Due to the number of applications received, acknowledge of receipt is not done.

Special note for US applicants: Due to postal charges, we DO NOT accept express US Airmail courier. You can send your application by fax or e-mail if you want to be sure not to miss the deadline. Thank you for your understanding.

Applications should be addressed to
WCC Youth Internships Programme
P O Box 2100
1211 Geneva 2
Switzerland

E-mail: LSM@wcc-coe.org
Phone: +41 22 791 6044
Fax: +41 22 791 6409
www.ecumenicalyouth.org

Closing date for receiving applications for the three internships is **31st August 2004.**

World Council of Churches

Youth Internship Programme

Geneva, Switzerland, February 2005 - April 2006



APPLICATION FORM

Deadline 31 August 2004

Please, type or print clearly!

Internship you're applying to:

Media Relations

Visitors Office (CER)

Family name/Surname(s) (*as in passport*) _____

First name/Given name(s) (*as in passport*) _____

Street Address _____ Postal Code _____

Town _____ Country _____

Please provide at least one fax number or one e-mail address where you can be reached for quick communications.

Home Telephone (country code / area code / number) _____

Office Telephone (country code / area code / number) _____

Telefax (country code / area code / number) _____

Office Telefax (country code / area code / number) _____

e-mail _____

Male

Female

Marital Status Single

Married

Indigenous Person Yes

If yes, please specify your people/tribe: _____

Date of Birth (day / month / year) _____

Denomination / Church Family: _____

Name of national Church from which you are member: _____

Profession or Occupation (*if student, in which field*): _____

Nationality (*country issuing your passport*): _____

Higher Education (College/University level)

Degree title: _____

Degree obtained or expected for (month / year) _____

Study started (month / year): _____

Major subject of study: _____

University/Institute: _____

City: _____ Country: _____

Higher education (*contd.*)

Degree title: _____

Degree obtained or expected for (month / year) _____

Study started (month / year): _____

Major subject of study: _____

University/Institute: _____

City: _____ Country: _____

Language skills:

Mother Tongue: _____

	Reading Very Good / Good / Basic	Writing Very Good / Good / Basic	Speaking Fluent / Good / Basic
English:			
French:			
German:			
Spanish:			
Portuguese:			
Other:			

Computer Skills: _____

Please don't forget to enclose:

- short CV (max. 2 pages)
- copy of a letter of recommendation from your church/ regional ecumenical organisation
- motivation letter

Please answer the following questions in your motivation letter:

1. Why are you interested in the ecumenical movement / becoming a WCC intern?
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Send your application to:



World Council of Churches

Youth Internships Programme

150, route de Ferney - PO Box 2100

1211 Geneva 2, Switzerland

Tel: +41 22 - 791 6044

Fax: +41 22 - 791 6409 or 710 2396

e-mail: LSM@wcc-coe.org